

The Board of Education of the Fairfield City School District in the County of Butler, Ohio, held a Regular Meeting on the 21st of April 2016 in the Catherine D. Milligan Community Room.

The meeting was called to order by the President at 6:30 pm.

ROLL CALL – Present: Mr. Begley, Mr. Berding, Mr. Hare, Mr. Kearns & Mrs. Shorter
Absent: None

Also present: Mr. Otten, Mrs. Lane, Mr. Martin, Mrs. Wildow, Mr. Weiser & Mr. Clemmons

PLEDGE OF ALLEGIANCE – Mr. Begley

PRESENTATIONS/RESOLUTIONS

- A. Recognition of State Qualifying Winter Athletes – Mark Harden
Swimming: Emma Otten
Wrestling: Jacob Bria, Hunter Jones, Sam Meddings, Andrew Sams & Zack Shupp
- B. Recognition of Retirees – Paul Otten and Donna Martin

Dan Hare's Comments prior to the introduction of Retirees:

Think of someone who has given 20-30-35 years of service to this district.
Before we recognize our retirees, I am asking the audience to think about a few things:

Bus drivers- miles driven, number of students safely transported sometimes in less than ideal conditions, only employees we ask to perform their job with their backs turned to students.

Cafeteria – number hamburgers, corn dogs prepared, number of milk cartons served

Custodians- clean up after our children - cafeteria spills, graffiti removed in order to provide clean environments

Maintenance- keeping our buildings operational, warm in the winter and cool in the spring and fall

Secretaries-ambassadors of the school- first line for problem solving, caring and nurturing our kids

Aides-who provide valuable services to our students and teachers

Teachers-amount of time that cut into family obligations, grading papers, after school functions, parent conferences

Administrators- attending functions outside of school hours, supervising activities, time away from their family.

I ask the family members of our retirees remain seated. I ask everyone else please stand and give a standing ovation to these people. Thank you for sharing your family member with us.

Retirees being honored tonight include:

Ellen Bond
Karen Brassfield
Elizabeth Burkhart
Laurie Burriss
Marilyn Coburn
Natalie Foertmeyer
Russell Fox
Patricia Gray
Lori Ingle
Cathy Jenkins
Beverly Johnson
Danny Jones
Karen Kindness
Charles Payne
Larry Perkins
Rita Rigling
Patricia Rose-Pinson
Michelle Schul
Glenda Volz

Comments from Board members for retirees:

Mr. Begley stated that he has the upmost appreciation and admiration for the years of service that the retirees have provided. He thanked them for their service.

Mrs. Shorter stated that she is so happy for the retirees and looks forward to retiring herself. She stated that she can personally attest to the hard work and diligence of the staff and thanked Ms. Ingle and Ms. Brassfield. She told the staff to enjoy their retirement.

Mr. Kearns congratulated the retirees and thanked them for their years of service.

Mr. Berding echoed the comments of the other board members in congratulating the retirees. He thanked Ms. Ingle and stated that she is one of his son's favorite elementary teachers. He thanked Mr. Fox for his assistance in the college application process to his family during his son's senior year last year. He thanked Mr. Fox for his service to our country.

Mr. Hare stated the following:

My advice is to learn to say "No" for the first year or two. When people know you are available they will start asking.

If you have not already- plan for the social and emotional aspects of retirement. Many people spend more time planning a vacation than they do planning what to do with their life in retirement. Take care of your health.

C. Student Drug Use Data Release – Fairfield Drug Free Coalition

Pat Van Oflen and Deb Neyer presented data results from the drug survey taken by Fairfield City School students.

COMMUNICATION

This is the portion of the meeting where you, the residents of the Fairfield City School District, are invited to share your thoughts with the Board. Please know that this time has been set aside for the Board to listen to you. Your comments are valued and will be taken into careful consideration. The Board will not engage in dialog at this time. Presentations are limited to five (5) minutes each.

Jerry Oberdorf, Fairfield Alumni Association President, reminded everyone that there will be a walk-thru at Central Elementary & the Freshman School on Friday May 27, 2016, and Saturday, May 28, 2016, from 9:00 am until 1:00 pm. The public is invited to tour the buildings. Pictures of the inside and outside of the buildings will be taken and placed on a DVD which will be sold to raise money for scholarships for Fairfield City School students.

Two non-residents of Fairfield City School District addressed the Board regarding Emilee Olsen.

SUPERINTENDENT'S RECOMMENDATIONS AND REPORTS

16-41 RESIGNATIONS/LEAVES OF ABSENCE/EMPLOYMENT/NON-RENEWALS – Mr. Martin

MOTION – Moved by Mr. Kearns to approve the following:

A. Personnel – Licensed

1. Resignations

- a. Aaron Blankenship, Academy, Social Studies
(effective at the end of the 2015-2016 school year, in order to accept another position within the district)
- b. Russell Fox, Senior High, Guidance Counselor
(effective July 1, 2016; for retirement purposes)
- c. Julian Hutchinson, North, 4th grade
(effective at the end of the 2015-2016 school year; for personal reasons)

2. Leaves of Absence

- a. Lauren Harmon, Senior High/Freshman, Art
(effective for the 2016-2017 school year; for childrearing purposes)
- b. Kelli Stark, Senior High, Counselor
(effective May 4, 2016 through May 25, 2016; extension of unpaid leave for childrearing purposes)

3. Employment

a. Extracurriculars 2016-2017

Senior High

Emily Puhl, Cheer Coach, FB Varsity (Football)

Emily Puhl, Cheer Coach, BB Varsity (Basketball)

b. Home Instructors (including Home Instructors for Summer 2015-16)

Steve Smith

(Periodically the district has students who qualify for home instruction by placement on an IEP developed through the Special Services Department. It is recommended that the above noted person(s) be employed as Home Instructors at the rate of \$25.51 per hour, effective for the 2015-2016 school year.)

c. Substitute Nurse

Adwoa "AJ" Addo

(All recommendations are for the 2015-2016 school year at a rate of \$82 per day.)

4. Non-Renewals

a. Non-Renewal of Substitute Teachers at the End of 2015-16 School Year:

Joseph Castano III

Ruth Ellis

Alysia Gowsell

Cheryl Hamilton

Kaitlyn Meadors

Brandy Osborne

Jean Platt

Katherine Reed

Alyssa Saum (aka Etkorn)

Dana Staggs

Judith Wachtel

(All employment is contingent upon satisfactory submission of all required documents.)

SECOND – Seconded by Mr. Berding

ROLL CALL – Ayes: Mr. Begley, Mr. Berding, Mr. Hare, Mr. Kearns & Mrs. Shorter

Nays: None

Motion Carried: 5-0

16-42 RESIGNATIONS/LEAVES OF ABSENCE/EMPLOYMENT/PROMOTION – Mr. Weiser

MOTION – Moved by Mr. Berding to approve the following:

B. Personnel -- Classified

1. Resignations

- a. Cheryl Geisler, Administration Building, Secretary III
(effective the end of the day March 20, 2016; for personal reasons)
- b. Larry Perkins, Transportation, Bus Driver
(effective the end of the day May 31, 2016; for retirement purposes)
- c. Rita Rigling, West, Educational Assistant (effective the end of the day May 31, 2016; for retirement purposes)

2. Leaves of Absence

- a. Bridget Burch, Sr. High, Educational Assistant
(effective March 25, 2016 through May 24, 2016; extension of unpaid personal)
- b. Lillie Charles, North, Custodian
(effective April 25, 2016 through July 25, 2016; extension of unpaid personal medical)

3. Employment

- a. Lisa Brown, Middle, Food Service Assistant
(effective April 22, 2016; for a replacement position)

4. Promotion

- a. Kathy Klee, Central, Clerk to Central, Secretary III
(effective April 18, 2016; for a replacement position)
- b. Melissa Proffitt, Middle, Food Service Assistant to Middle, Data Entry II
(effective April 6, 2016; for a replacement position)

(All employment is contingent upon satisfactory submission of all required documents.)

SECOND – Seconded by Mr. Begley

ROLL CALL – Ayes: Mr. Begley, Mr. Berding, Mr. Hare, Mr. Kearns & Mrs. Shorter

Nays: None

Motion Carried: 5-0

C. Items for Board Discussion

1. Personnel for 2016-2017

- a. Human Resources Department – Roger Martin and Paul Otten

The Board was in agreement to move forward with the requested positions. The Superintendent is recommending the hiring of a Director of Human Resources and a Supervisor of Human Resources.

- b. ESL – Lani Wildow
An additional ESL liaison is requested as our Spanish population has doubled. An additional Community Liaison is requested for the secondary level schools.
- c. Special Education – Kathy Gilbert
An additional school psychologist and three new intervention specialist positions are requested.
- d. Superintendent – Dan Hare

At the work session on April 13 we interviewed/heard presentations from four search firms- OSBA, K-12 Educational Consultants, Finding Leaders and HCESC. We selected HCESC because their program most closely matched our needs. One important piece of their proposal included mentoring our new superintendent for the first year of employment, helping them create a network with highly qualified superintendents - active and retired, providing them with access to others who have had similar challenges and understanding of the Fairfield community and culture of the school district and understanding our unique needs.

Mr. Bill Sears, a retired superintendent, will facilitate the search process. We will schedule focus group meetings with administrators, employees and members of the community in developing a list of key characteristics desired in our new superintendent. He will assist us with our interviewing of candidates.

Here are meetings scheduled to date:

Tuesday, April 26

1:00 PM District Office Administration

3:15 PM Building Administrators

4:30 PM Building Administrators

Wednesday, April 27

4:30 PM HS Community Room Staff

Wednesday, May 4

6:30 PM HS Community Room- Community (residents of the Fairfield City School District or business owners in the district)

Thursday, May 5

3:15 PM HS Community Room – Staff

Here is what remains to be scheduled:

Special Meetings of the Board to determine characteristics desired in our new superintendent and the actual interviews.

2. Chiller Replacement at East – Tom Weiser

There is a five year warranty on the chiller from Trane U. S. Inc. that the Board is asked to approve tonight.

Duke will provide \$40,600 in rebates to the district.

16-43 APPROVAL FOR THE FAIRFIELD BOARD OF EDUCATION TO ENTER INTO AN AGREEMENT WITH HAMILTON COUNTY EDUCATIONAL SERVICE CENTER FOR PURPOSES OF CONDUCTING THE SUPERINTENDENT SEARCH FOR FAIRFIELD CITY SCHOOL DISTRICT/AWARD THE EAST CHILLER REPLACEMENT TO TRANE U.S. INC. FOR A TOTAL COST OF \$302,000.00

MOTION – Moved by Mr. Kearns to approve the following:

D. Other Items for Board Action

1. Recommend approval for the Fairfield Board of Education to enter into an agreement with Hamilton County Educational Service Center for purposes of conducting the superintendent search for the Fairfield City School District.
2. Recommend awarding the East chiller replacement to Trane U. S. Inc. The total cost for this project is not to exceed the amount of three-hundred and two thousand dollars, (\$302,000.00).

SECOND – Seconded by Mr. Berding

ROLL CALL – Ayes: Mr. Begley, Mr. Berding, Mr. Hare, Mr. Kearns & Mrs. Shorter

Nays: None

Motion Carried: 5-0

16-44 APPROVAL OF MINUTES/APPROVAL OF FINANCIAL REPORTS FOR MARCH 2016/ APPROVAL OF THE 2015-2016 AMENDED APPROPRIATIONS RESOLUTION/DONATION/ DISPOSALS/APPROVAL TO AUTHORIZE THE TREASURER TO PAY INVOICES AGAINST PURCHASE ORDERS THAT HAVE NOT BEEN PROCESSED IN ACCORDANCE WITH SECTION 705.41 (D).

MOTION – Moved by Mrs. Shorter to approve the following:

TREASURER'S RECOMMENDATIONS AND REPORTS

A. Recommend approval of the minutes of the following meetings:

March 17, 2016 – Regular Meeting

April 7, 2016 – Regular Work Session Meeting

B. Recommend approval of the financial reports for the month of March 2016.

C. Recommend approval of the 2015-2016 Amended Appropriations Resolution.

D. Recommend approval of the following donation:

1. A donation of \$300 from Meijer to Fairfield Central Elementary School to purchase food items for the Multi-Cultural Festival.

Total donations for 2016: \$2,150.70

E. Recommend approval of the disposal of the following fixed assets:

<u>Tag Number</u>	<u>Description</u>	<u>Location</u>
23233	Ipad	East Elementary
30350	Printer	East Elementary
30361	Printer	East Elementary
11253	Printer	High School
11272	Printer	High School
11274	Printer	High School
11279	Printer	High School
11280	Printer	High School
12281	Printer	High School
14492	Printer	High School
15601	Printer	High School
20000	Printer	High School
21335	Printer	High School
15713	Printer	Middle School
15714	Printer	Middle School
17274	Computer	North Elementary
18563	Computer	North Elementary
18587	Computer	North Elementary
12636	Printer	South Elementary
14897	Printer	South Elementary
20314474	Band trailer	Transportation
11158	Printer	West Elementary
11282	Printer	West Elementary
11634	Printer	West Elementary
12425	Printer	West Elementary
12567	Printer	West Elementary
12570	CD player	West Elementary
16489	CD player	West Elementary
16490	CD player	West Elementary
16860	Printer	West Elementary
16861	Printer	West Elementary
19266	Overhead projector	West Elementary
21107	DVD/VCR player	West Elementary

- F. Recommend approval to authorize the Treasurer to pay invoices against the following purchase orders that have not been processed in accordance with Section 5705.41(D):

1. Purchase order #3604610 – American Bus & Accessories, Inc. - \$16,356.59
(the Transportation Department did not encumber their purchase order before charges were incurred)
2. Purchase order #3602812 – Forward Edge - \$9,189.00
(Cincinnati Christian Schools did not encumber their purchase order before charges were incurred)
3. Purchase order #3604680 – Southwest District Athletic Board, Southwest District - \$15,888.32
(Division 1 Boys Basketball Sectional Tournament held at FHS-balance due)

SECOND – Seconded by Mr. Berding

ROLL CALL – Ayes: Mr. Begley, Mr. Berding, Mr. Hare, Mr. Kearns & Mrs. Shorter
Nays: None
Motion Carried: 5-0

COMMITTEE REPORTS

A. Legislative Update – Michael Berding

The Ohio House passed two education-related bills recently. The first bill, HB 113, passed by a vote of 85-8. This bill would require instruction in CPR and the use of an automated external defibrillator.

The House passed HB 425 regarding student religious expression by a vote of 77-22.

B. Butler Tech – Michael Berding

Mr. Berding read the following statement:

The Business Professionals of America state conference took place in Columbus March 17th-18th. Fairfield junior Joshua Flohr placed 1st in the Network Design Team competition. Joshua also qualified for the national competition to be held in Boston in May.

Fairfield junior Madison Pickron leads the first ever all-girl team of auto technology students and will represent Butler Tech in the Skills USA competition in Columbus April 26th-27th. Their presentation will focus on their understanding of a 2012 Toyota Pruis hybrid engine. Madison is joined by two other female students to form the team in the male dominated field of study. There are only five females in the program of 44 students at Butler Tech.

Fairfield senior Rhane Napier is another Fairfield student excelling in a non-traditional class. Rhane is one of the top students in Butler Tech's welding program. Her welding instructor, Shane McKinney, says that he has never had any student – male or female – in his 24 years of teaching with her talent. Rhane has scored a 34 on her ACT exam and plans on double majoring in mechanical engineering and computer science at Ohio University next school year.

It is very nice to see women in non-traditional fields.

Butler Tech's All-Boards meeting will be held Tuesday, October 11th at 5:30. Not only will the culinary students prepare another outstanding meal, but there will also be a tour of the D. Russell Lee Campus. Invitations will be sent out shortly, but I wanted to make sure you knew the date well in advance so that you could put it on your calendar.

C. Planning Commission – Brian Begley – Nothing to report

ANNOUNCEMENTS

April 22, 2016 – Progress Reports Grades 1-12

May 1, 2016 – Arts Fair 1:00-5:00 PM, FHS

May 5, 2016 – School Board Work Session, 6:30 PM, FAB Conference Room A

BOARD MEMBER COMMENTS

Mr. Berding

He thanked the retirees for their service and dedication to the district.

Mr. Begley

He asked everyone to support the production of “Big Fish”, the musical being performed at the high school this weekend.

Mrs. Shorter

She congratulated the retirees.

She thanked Mr. Berding for mentioning the women at Butler Tech that are successful in a field that is male dominated. She stated that there are challenges, but their efforts are exciting.

She is looking forward to following their successes.

Mr. Kearns – no comments

Mr. Hare – no comments

16-45 EXECUTIVE SESSION

MOTION – Moved by Mr. Kearns to recess to Executive Session at 8:39 pm to discuss the following:

The appointment, employment, dismissal, discipline, promotion, demotion, or compensation of public employees 121.22 (G) (1)

Court Action 121.22 (G) (3) – Pending or Imminent Litigation

SECOND – Seconded by Mr. Berding

ROLL CALL – Ayes: Mr. Begley, Mr. Berding, Mr. Hare, Mr. Kearns & Mrs. Shorter

Nayes: None

Motion Carried: 5-0

The Board resumed the meeting at 10:09 pm.

FAIRFIELD CITY SCHOOLS BOARD OF EDUCATION
REGULAR MEETING
APRIL 21, 2016

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16-46 ADJOURNMENT

MOTION – Moved by Mr. Kearns to adjourn the meeting.

SECOND – Seconded by Mr. Begley

ROLL CALL – Ayes: Mr. Begley, Mr. Berding, Mr. Hare, Mr. Kearns & Mrs. Shorter

Nays: None

Motion Carried: 5-0

The meeting was adjourned at 10:10 pm by the President, Mr. Hare.

President

Attest: _____
Treasurer

**Fairfield City School District
Records Retention Committee
6:15 pm
Fairfield High School
April 21, 2016**

The meeting was called to order by the President at 6:15 pm.

- I. Roll Call:
Present: Mr. Hare, Mr. Otten, and Mrs. Lane
- II. Review of RC-3s Certificate of Records Disposal Forms as submitted by
Records Officer

Approval of RC-3s Certificate of Records Disposal Forms

Motion: Moved by Mr. Otten to approve the RC-3 Disposal Forms.

Second: Seconded by Mr. Hare

Roll Call: Ayes: Mr. Hare, Mr. Otten, & Mrs. Lane

Nays: None

Motion carried: 3-0

- III. Adjournment

Motion: Moved by Mr. Hare to adjourn

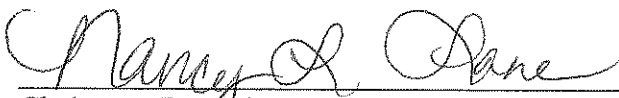
Second: Seconded by Mr. Otten

Roll Call: Ayes: Mr. Hare, Mr. Otten, & Mrs. Lane

Nays: None

Motion carried: 3-0

Meeting was adjourned at 6:18 pm.



Chairman, Records Commission